**EQUIPMENT NEEDS ASSESSMENT APPLICATION Fall 2011**

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| Name of Person Submitting Request: | **Stacy Meyer** |
| Program or Service Area: | **Culinary Arts** |
| Division: | **Applied Technology and Culinary Arts** |
| When was the last Program Efficacy document completed? | **Three years ago** |
| What rating was given? | **pass** |
| Equipment Requested | **CIA DVD Cooking Techniques Collection** |

1. Provide a rationale for your request.

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| The DVD’s will enhance student success within the program by reinforcing instruction |

1. Indicate how the content of the EMP One-Sheet and latest Program Efficacy Report support this request. How is the request tied to program planning? *(reference the page number(s) where the information can be found on the EMP and Program Efficacy).*

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| (Note: Culinary Arts in not in the Educational Master Plan, no One-Sheet data available – *C. Huston*) |

1. Indicate if there is additional information you wish the committee to consider *(for example: regulatory information, compliance, updated efficiency and/or student success data or planning etc).*

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| I have been trying to purchase these DVD’s for the last 6 years but never have enough grant money left to do so. Over the last 6 years I have had several pieces of equipment fail and instead of purchasing the much needed tools for teaching class I have had to purchase equipment to replace inadequate equipment. |

1. Evaluation of related costs (including any ongoing maintenance or updates) and identification of any alternative or ongoing funding sources. (for example Department Budget, or Perkins)

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| The department does have general funds however those funds are allocated to purchase instructional items for the fiscal year.  The department also was allotted Perkins funding and those funds are allocated to once again purchase a new piece of equipment to replace a faulty piece of equipment. |

1. What are the consequences of not funding this equipment?

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| If the instructional tools are not purchased again this year the student success rate will remain within the 70 % range. These tools helped me to become successful in the Culinary field and I am hopeful that these teaching aids will help many students reach their goals. |